



2018 Holiday Schedule

***Clients regularly scheduled for payroll processing on the day of an observed holiday that offer employee direct deposit service should submit their payroll one banking day prior to that observed holiday to allow sufficient time for the direct deposit process to complete by your check date.

New Year's Day (Observed)

Monday January 1..... **CLOSED**

Memorial Day

Monday May 28.....**CLOSED**

Independence Day

Wednesday July 4.....*CLOSED**

Labor Day

Monday September 3.....**CLOSED**

Thanksgiving Day

Thursday November 22.....**CLOSED**

Christmas Day

Tuesday December 25.....**CLOSED**

Please remember the U.S. Post Office and other delivery services tend to slow down during holidays, inclement weather and other times of the year. Please take this into consideration when submitting your payroll to us. Please submit early to avoid delays in receiving your payroll package.

Happy Holidays from everyone at Eagle Payroll Service!